

Please note that a 50% deposit is required to place your order into production with the balance due three weeks prior to the estimated ship date. Ship dates will be postponed for orders that are not paid in a timely manner. We're happy to provide a proforma invoice for your order upon request. Crow Works currently accepts the following payment methods.

**COMPANY CHECK:** Please allow additional processing time if you pay by company check. Please send company checks to the following address:

Crow Works  
Attn: Accounts Receivable  
39 S Main Street  
Johnstown, OH 43031

**WIRE / ACH TRANSFERS:** Please allow 2 business days of additional processing time if you pay by wire or ACH transfer. Please see the corresponding Wire / ACH Transfer Information.

**CREDIT CARD:** Please allow 2 business days of additional processing time if you pay by credit card. All credit card payments are subject to a 3% processing fee on the subtotal. We accept Visa, MasterCard, American Express, and Discover for orders under \$20,000 USD. Please see the corresponding Credit Card Authorization Form.

Please contact your account manager or [finance@crowworks.com](mailto:finance@crowworks.com) with any questions. Thank you!

\*For sales orders with a subtotal less than \$10,000 USD, we require payment in full prior to placing the order into production. Sales orders with a subtotal that exceeds \$10,000 USD will require a 50% deposit for the order to be placed into production. Payment in full will be required three weeks prior to the ship date. Please note deposits are non-refundable.

Name:	Company:
Phone:	Fax:
Email:	

I hereby authorize Crow Works to use the following credit card information for the following order:

Quote / Order #:	Dollar amount:	
Project:	3% processing fee will be added to each charge transaction	
Cardholder name:	Card type: <input type="checkbox"/> Mastercard <input type="checkbox"/> Visa <input type="checkbox"/> American Express	
Billing address, city, state, zip:		
Card #:	Expiration #:	Code:

Only the charges shown on this document will be issued to the credit card. Further charges must be submitted in writing for approval.

Signature:	Date:
Printed name:	
Company:	

Please email or fax the completed Credit Card Authorization Form with a copy of the order to [finance@crowworks.com](mailto:finance@crowworks.com) or (330) 276-2769. Thank you!